

January 2022

TRANSITION TO EMPLOYMENT FOR NEWCOMERS

Supporting newcomers
on their pathway to
employment



POLYCULTURAL
IMMIGRANT & COMMUNITY SERVICES

Open for: permanent resident,
protected person or convention
refugee at any stage of job search

Monday	Tuesday	Wednesday	Thursday	Friday
3	4	5 <u>Job Search 101</u> 3:00pm - 4:00pm Selina	6 <u>Canadian Workplace Ethics</u> 2:00pm – 3:00pm Celeste	7
10	11 <u>Regulated Profession & Trades in Ontario</u> 2:00pm – 3:00pm Mariam	12	13 <u>Writing a Targeted Resume</u> 3:00pm - 4:00pm Selina	14
17	18 <u>Networking & Volunteering</u> 11:00am – 12:00pm Celeste	19	20 <u>Employability Skills</u> 2:00pm – 3:00pm Celeste	21
24	25 <u>Alternative Career & Career Changes</u> 2:30pm – 3:30pm Mariam	26	27 <u>Writing a Winning Cover Letter</u> 3:00pm – 4:00pm Mariam	28
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Immigration, Refugees
and Citizenship Canada

Immigration, Réfugiés
et Citoyenneté Canada

Workshop Descriptions

<p>Job Search 101</p> <p>In this session, you will gain tips on how to prepare yourself for an effective job search. This workshop will help you to understand if you are missing tools from your job search tool kit. In this interactive session, you also will create an elevator pitch and learn about tips and tricks to update your marketing tools for an effective job search.</p>	<p>Canadian Workplace Ethics</p> <p>This workshop will provide clients with the right insight into Canadian workplace culture, employer expectations, and social media use in the work environment. Clients will also gain an overall understanding of numerous methods of workplace communication and learn about job retention.</p>	<p>Regulated Professions and Trades in Ontario</p> <p>Research your regulated trade and profession within Ontario. In the session you will be provided with information on the following:</p> <ul style="list-style-type: none"> • Purpose of regulated trades and professions • Regulatory bodies and professional licenses • Live demonstration on where to find more information about your regulated profession or trade • Resources to help you to practice your regulated professions or trade in Ontario
<p>Writing a Targeted Resume</p> <p>Join our resume workshop and learn how to customize your resume for each job you apply to. This workshop will also show you:</p> <ul style="list-style-type: none"> • The different types of resumes that will get you the job you want • How to write a targeted resume • Tips and techniques to make your resume more powerful and impressive 	<p>Networking and Volunteering</p> <p>This workshop will provide information on the job search strategies of networking and volunteering. You will learn what it means to network, why it is important and how to start networking. Additionally, you will learn how volunteering can be beneficial to your job search, and learn about resources where you can locate volunteer opportunities.</p>	<p>Employability Skills</p> <p>This workshop will include discussions on soft skills like assertiveness, positive attitude and conflict management. You will learn why employers seek out these skills in their employees, and understand how these skills help you to work more effectively and successfully in your role.</p>
<p>Alternative Careers and Career Changes</p> <p>In this workshop, you will gain information on how to find an alternative career and adjust to a career change. There will be live demonstrations on where to find alternative careers related to your profession and industry. We will provide you with the tools that can help you find careers of interest and explore a new career path.</p>	<p>Writing a Winning Cover Letter</p> <p>This workshop covers strategies on professional ways to introduce yourself and summarize your credentials, and how to use an impact letter as a marketing tool to make a good impression to a potential employer.</p>	

To register click on the workshop title in the calendar.

To join the program contact us at 1-844-493-5839

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